CITY OF SUMPTER
COUNCIL MEETING
JANUARY 12, 2021 4:00pm

1) **CALL TO ORDER – 4:00pm**
   a) **PLEDGE OF ALLEGIANCE**
   b) **MEMBERS IN ATTENDANCE** –Mayor Lucas, Councilor Wise, Councilor Briscoe, Councilor Demaris and Councilor Leuenberger.
   c) **VISITORS-** Dale Demaris, Rebecca Patterson, Jon Patterson, Elaine Livran, Skip Duffin, Kurt Clarke, Jennifer Lake, Lyall Olson and Keith Christensen.
2) **Approve Minutes**
   a) **MSP: To accept the December 22, 2020 minutes as written. Councilor Wise/Councilor Demaris. Members present voted to pass, Councilor Leuenberger abstained.**
   b) **President of Council-** Ballots were filled out, collected by the Recorder and tallied. The Recorder then gave the results to the Mayor to read. The Mayor announced that Linda Wise would be the President of Council.
3) **Planning-** Letter from John Young was presented by Mayor Lucas. There was no meeting last week for Planning. They are still working on the planning ordinance going through ORS's. Planning should be able to present something next meeting.
4) **Fire Department-** Kurt Clarke thanked the fire department volunteers. Pumps on the trucks will be worked on in early spring, that is when it is more affordable. Special thanks to the Nugget, they raised five hundred-fifty dollars, doing pictures with Santa. There were fire boots out around town that raised over one hundred dollars. Snowmobile races were this past weekend and EMS and the QRU covered the event for any injuries. Trainings have been on SCVA's and backboards. Supplies are good. Councilor Wise asked about the volunteers getting the COVID shots. Kurt said they are available, and all the guys need to do is let him know and he will get it scheduled, but the state isn't requiring the shots. EMS was exposed to COVID, they followed protocol set by the Baker Fire and all is fine.
5) **Public Works-** Everything is running smoothly, there have been needed upgrades to the water system and everything is working better than it has in years. There were two septic tank pump-outs. Cutting edges on the grader need replaced. Should have the grader from the county sometime next week.
6) **Pay Bills-** Mr. Gaslin gave a report. He reminded the Council that there is a loan payment due on 2/21/21 in the amount of forty-three thousand six hundred seventy-one dollars. Councilor Leuenberger asked about the Buckley bill and asked if we are still in the lawsuit. The Mayor said, because of COVID it is on hold. The Mayor followed up saying, the way it stands we asked for a summary judgement and the judge indicated he agreed with what Mr. Stump presented but Mr. Woodley's lawyer asked for an opinion and that causes us to have to go to court. We are waiting on the courts at this time. Councilor Leuenberger said he read all the submittals that were made to the court. He said that the problem is that Mr. Stump didn't make any allegation that this is a City Street or that Sumpter is a City, and that is why we didn't get summary judgement. The way Mr. Leuenberger sees it, that is on Mr. Stump's shoulders. Discussion about what to do took place. The Council asked Mr. Leuenberger to share files with them, he said he would get them emailed to the City. More discussion about how much the City has paid Buckley Law continued, followed by questions of Mr. Stump representing Sumpter properly. **MSP: To pay the bills as presented with the exception of the five thousand dollars to Buckley Law until the 22nd. Councilor Wise/Councilor Briscoe. All members present passed unanimously.**

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7) **RFP-**
   a) City Shop Lights- The Mayor asked Councilor Demaris if she has checked into the light rebate. She said it wasn't cost effective to pursue the rebate. Discussion about wiring, office walls, bathroom and new or old fixtures ensued. Council decided to get all the wiring done all at once and just have an interior panel installed. The RFP should be for all the interior and exterior lighting. The Mayor will get the information to the Recorder so an RFP can be sent out.
   b) City Attorney- The Mayor is going to come up with the information for the RFP and get it to the Recorder to get sent out.
8) **Fire House-** The grant is still in the beginning stages. Conversation about running costs ensued. Mr. Gaslin talked about the difference between a grant and bills. There are too may question marks to be able to add bills now. Mr. Clarke said the guys need a backhoe with a cab on it. Mr. Clarke said there are operational grants available as well. Ms. Lake suggested the City look at all the buildings currently owned and go from there. The Mayor would like to have a workshop, a workshop date will be set at the next Council meeting.
9) **City Equipment-** There was a workshop held regarding a new grader and backhoe for the City. Mr. Gaslin gave information about the City finances. There isn't money in the budget at this time for new equipment.
10) **Water Feasibility Study HECO-** The Mayor asked for thoughts about the study. Councilor Demaris' concerns were cost and it may need updated after twenty years and the City will still be paying it off. Councilor Leuenberger wanted to see some other alternatives and for the City to check into grants for this project. The City needs to take care of the water system. Councilor Demaris asked if we could kick it back to HECO for more options. The redwood tank needs replaced and we need more water for fire suppression. Councilor Wise asked if we could meet with HECO and get some clarification and discuss other options. The Recorder should reach out to HECO and set up a workshop.
11) **Sisul Engineering**- Sisul will be at the next meeting to present their findings on the sewer system. A workshop needs set before the next council meeting on January 26, 2021.
12) **Alternate ATV route-** Jon Patterson presented maps and documentation showing that Cracker, Centre and Auburn are dedicated streets that were never vacated. He proposed an ATV route going from the State Park to Cracker Street. Discussion about ATV's in the State Park ensued. The Mayor said a workshop needs set to talk more about this.
13) **Public Comment-** A question was asked about the streets not being plowed yet. The answer was that the guys didn't plow anything because it was still snowing. The guys will start plowing at 4:00am.
14) **Adjournment**
   a) **5:32 p.m. MSP: To adjourn meeting. Councilor Demaris/Councilor Briscoe. All present approved unanimously.**

Approved by the City Council this 26nd day of January 2021

Approved: _____, mayor

Attested: ReNae Y Cameron

ReNae Cameron, City Recorder

CITY OF SUMPTER
COUNCIL MEETING
JANUARY 26, 2021 4:00pm

1. CALL TO ORDER — 4:08PM
    a. PLEDGE OF ALLEGIANCE
    b. MEMBERS IN ATTENDANCE —Mayor Lucas, Councilor Wise, Councilor Briscoe, Councilor Leuenberger and Councilor Demaris.
    c. VISITORS- Mike Bogart, Toni Thompson, Skip Duffin, Dale Demaris, Rebecca Patterson, Jon Patterson, Ron Borello, Steve McKern, Laramie Shanks, Al Jones, Elaine Livran and John Livran
2. Approve Minutes
    a. **MSP: To accept the January 12, 2021 minutes as presented. Councilor Demaris/Councilor Wise. All members voted and approved unanimously.**
    b. **MSP: To accept the December 29, 2020 minutes as presented. Councilor Wise/Councilor Demaris. All members voted and passed unanimously.**
3. Pay Bills
    a. **MSP: To pay the bills. Councilor Demaris/Councilor Wise. All members voted and passed unanimously.**
    b. Councilor Leuenberger asked if inmates could clear snow off the Museum/Library. That is something that needs checked into.
4. Sisul Engineering
    a. A workshop was held just before this meeting. Sisul gave an update on the plans for the sewer system. There are still a few things that need worked out. The Mayor will talk to Sisul on Monday and get an update. The Mayor will contact Sisul and request their presents at the February 9, 2021 meeting and the Council will make a decision then.
5. Council Meeting Time
    a. Discussion about the time of the City Council meeting took place. The question was asked to Councilor Leuenberger regarding his work schedule and meeting time. He said he was okay with the Council meetings at 4:00, however the other types of meetings earlier in the day wasn't.
6. City Electronic Contract
    a. Councilor Leuenberger asked what the purpose for the contract. The answer was, now that the City has electronics they need to be checked out.
    b. Tabled for the next meeting.
7. Public Works Request
    a. The Guys would like an electric grease gun. The Council discussed the Milwaukee grease gun and the number of batteries. **MSP: To go ahead and buy the thing and make sure we have a battery for it and authorize Tim to choose the one that best suits our needs. Councilor Leuenberger/Councilor Briscoe. All members present voted unanimously.**
8. Application for the Fairgrounds
    a. An application from Karen Clark was presented to council. It is for a wedding to be held 4/30/2021 at noon-5/3/2021 at noon.
    b. Discussion about overnight campers and the serving of alcohol ensued.
    c. Councilor Leuenberger read part of the settlement regarding overnight camping.
    d. **Tabled until Ms. Clark is contacted and questions are asked about alcohol and one support vehicle.**

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9. HECO Workshop update
    a. The Mayor said another workshop needs set. More information is needed about combining the proposals. An estimate for the larger tanks along with the generator is needed. A workshop needs to be set for February 3, 2021 at 4:00pm.
10. Fire House
    a. The Council talked about the fire house. **MSP: To suspend the fire house until the water tower is figured out. Councilor Wise/Councilor Demaris. The vote was 4:1 Councilor Leuenberger voted against, motion passed.**
11. St. Stephens Episcopal Church
    a. A request from Aletha Bonebreake regarding the Church's water account. Due to COVID there has been no meetings. She is asking for a discounted rate, anything would help. Council discussed the rate and that other people and businesses may be in a similar situation. Ms. Lake said the community members will come together and pay for one year's water for the St. Stephens Episcopal Church.
12. Prevo Address
    a. Julie Prevo has requested her address be changed back to 920 Badger St. Council discussed the circumstances. **MSP: To deny the request by Ms. Prevo to change her address back to Badger. Councilor Demaris/Councilor Leuenberger. All present approved unanimously.** Ms. Prevo's address will remain 840 NE Gazley Lane.
13. Resolution-Signers on City Accounts
    a. **MSP: To remove Mick Allen from being a signer on all City Accounts. Councilor Briscoe/Councilor Demaris. All Present approved unanimously.**
    b. **MSP: To make Charlie a signer on all City accounts. Councilor Leuenberger/Councilor Demaris. All present approved.**
14. ATV Route
    a. Mr. Patterson presented maps regarding the Woodley Lawsuit. The map was of Cracker and Auburn Streets. The Woodley Lawsuit addresses Center and Auburn. Discussion about the city streets and platting dates ensued. Council thanked the Patterson's for all their time and research.
    b. Mr. Patterson then talked about an alternate ATV route.
    c. Mr. Patterson also talked about Flea Markets being moved to downtown. Councilor Wise pointed out that the property is privately owned.
15. Civil Discourse
    a. The Mayor spoke to all present about the town civil discourse and being able to address Council.
16. Woodley Lawsuit
    a. The Mayor said a decision needs to be made from the Executive Session earlier today. He asked Council to vote on Option A or Option B. Councilor Leuenberger asked what each Option was. Discussion about each Option took place. The subject was tabled until Councilor Leuenberger could be brought up to speed. An Executive Session was scheduled for Thursday, January 28, 2021 at 4:00pm.

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17. Snowmobile Club
    a. Mike Bogart asked if there could be another snowmobile race at the Fairgrounds. The John Day Club will be hosting. He talked about insurance. The new Fraser insurance will be more than adequate. He will present proof of insurance and a summary page of coverage to the City. He is asking the City contingent on insurance proof, can a race be held February 13, 2021. Councilor Leuenberger asked if they would provide a hold harmless and indemnity statement. Councilor Wise said there is that clause in the Fairground Agreement. The City gave Mr. Bogart an application to fill out and return. **MSP: To approve the request contingent on the insurance coverage, summary and indemnity agreement. Councilor Wise/Councilor Demaris. All present voted unanimously.**
18. Food Pantry at the Library
    a. Mrs. Shanks wanted to let everyone know the food pantry at the Library/Museum has food for anyone who needs it. Please let everyone know.
19. Adjournment:
    a. **6:02 PM MSP: To adjourn meeting. Councilor Briscoe/Councilor Demaris. All present approved unanimously.**

Attested: ReNae Cameron

ReNae Cameron, City Recorder

Approved by the City Council this 9th day of February 2021

Peggy Lucas

CITY OF SUMPTER
SPECIAL SESSION FOLLOWING EXECUTIVE SESSION
JANUARY 28, 2021 5:00PM

1) Call to Order at 5:15PM
   a) Members present: Linda Wise, Charlie Briscoe, Martin Leuenberger and Marsha Demaris. The Mayor was absent.
   b) Visitors- None
2) Woodley Lawsuit
   a) Following the Executive Session at 4:00PM, the Council met to make a decision.
   b) **MSP: That we offer a settlement of this case to Mr. Woodley and if our proposal fails, we will proceed to trial. Councilor Leuenberger/Councilor Briscoe. All present passed unanimously.**
3) Adjournment
   a) **MSP: To adjourn the meeting. Councilor Demaris/Councilor Leuenberger. All present passed unanimously.**

Approved by the City Council this 9th day of February, 2021

Approved: _____

Attested: _____

ReNae Cameron, City Recorder

CITY OF SUMPTER
SPECIAL SESSION FOLLOWING EXECUTIVE SESSION
FEBRUARY 3, 2021

1) Call to Order at 5:43PM
   a) Members present: Greg Lucas, Linda Wise, Charlie Briscoe, Martin Leuenberger and Marsha Demaris.
   b) Visitors- None
2) Woodley Lawsuit
   a) Option A, which is the review of the Woodley attorney settlement agreement. So, Option A is to accept that agreement with adaptation of wording and phrasing and the authorization to present that back to Woodley's attorney.
   b) Option B, confession of judgement
   c) **MSP: We accept option A, which is the settlement proposal made by Woodley's attorney through our attorney and as modified by us and that we reject the option B, which is a confession of judgement. Councilor Leuenberger/Councilor Briscoe. All present passed unanimously.**
3) Adjournment
   a) **MSP: To adjourn the meeting. Councilor Leuenberger/Councilor Wise. All present passed unanimously**.

Approved by the City Council this 9th day of February, 2021

Approved: Greg Lucas

Attested: ReNae Cameron

ReNae Cameron, City Recorder

CITY OF SUMPTER
COUNCIL MEETING
FEBRUARY 9, 2021 4:00pm

1) **CALL TO ORDER – 4:16pm**
   a) **PLEDGE OF ALLEGIANCE**
   b) **MEMBERS IN ATTENDANCE** –Mayor Lucas, Councilor Wise, Councilor Briscoe, Councilor Demaris and Councilor Leuenberger.
   c) **VISITORS-** Rebecca Patterson, Jon Patterson, Toni Thompson, Al Jones, and Dale Erickson.
2) **Approve Minutes**
   a) **MSP: To accept the January 26, 2021 minutes. Councilor Wise/Councilor Demaris. All members present passed unanimously.**
   b) **MSP: To accept the January 28, 2021 minutes. Councilor Demaris/Councilor Wise. All members present passed unanimously**
   c) **MSP: To accept the Special Session minutes for February 3rd. Councilor Wise/Councilor Briscoe. All members present passed unanimously.**
3) **Fire Department-**
   a) They have had a number of calls this month. Everything is going well and nothing new to report. There is a fire truck that has been offered to rural fire departments in the state. It is much better than the one we have. It is going to be between five hundred and one thousand dollars. It would replace one of the trucks that don't meet pumping standards. If the fire department gets the truck the City Guys would like to be able to use the old truck to water streets during markets. **MSP: To give the authority to Kurt to look into this truck to see if we can get it for one thousand dollars maximum. Councilor Briscoe/Councilor Demaris. All members present passed unanimously.**
   b) Due to COVID and quarantine time the fire department needs more volunteers. The fire department would like to use the reader board to advertise for new members. They will be working with Powder River Volunteer Fire Department. They want to have a meeting with anyone interested in being part of the rural fire departments. **MSP: To allow the fire department to use the reader board for recruitment. Councilor Wise/Councilor Briscoe. All members present passed unanimously.**
4) **Planning-** No meeting was held, so there is nothing to report.
5) **Public Works-** The grader from the County has been delivered. It is in worse shape than we thought, however there are a lot of parts we can take from it to maintain ours. Other than that, everything is working well and is within the standards.
6) **Pay Bills-**
   a) Mr. Gaslin reminded the Council about the annual large water payment is coming up on the 21st of this month and it was noted on the financial report. It will be in the amount of forty-three thousand dollars.

b) Buckley Law Bill- Five-thousand-dollar payment was discussed. The Council has a better understanding about what Mr. Stump has been doing for the City. The Mayor asked if Council wanted to pay a five-thousand-dollar payment or pay the entire bill. Mr. Gaslin stated the City is paying interest on this bill and has enough money to pay it off. His suggestion was, if the Council intends to pay the entire bill it should be paid off sooner than later. Councilor Leuenberger stated the City should just pay the five thousand dollars. He said it shows good faith on our part and the interest could be negotiated.

c) Councilor Leuenberger questioned the four-dollar service charge. The answer was that is what was set up with Banner Bank. Councilor Leuenberger said he would contact the bank and see what he could do about it.

d) Councilor Leuenberger asked about the Century Link bill and asked why we aren't using VOIP. He said it runs over the computer and cost a little to nothing. Discussion about having internet and phones took place. Councilor Demaris said Century Link needs called to negotiate the phone bill.

e) **MSP: To pay the bills. Councilor Demaris/Councilor Leuenberger. All members present passed unanimously.**

7) **City Shop-**

a) Mr. Gaslin stated that there is thirty-eight thousand eight hundred fifty-three and ninety-two cents left in the account for the City Shop.

b) Councilor Leuenberger asked what the RFP said and asked if the Council has read the settlement of his lawsuit. He told the Council that is says what the City has to do for public contracts and that he sent it to everyone in an email. He said it says that all Councilors will read it and abide by it. He then asked it everyone read it. The Councilors all said they read it. He then asked if the RFP complied. Councilor Briscoe and the Mayor stated that the RFP was just the scope of the work but not the details, since there is no design. The electricians will have to come look at the shop to see what needs done. Councilor Briscoe then said that it did state that the bid needed to come to the City in a sealed bid. Councilor Leuenberger said that it needs to be a list of items to be done. So, everyone is bidding on the same thing, that's been part of the problem in the past. Discussion continued about the bidding process. Council asked Mr. Patterson for advice. Discussion continued. A meeting with the Mayor, the Guys and Mr. Patterson was set at 8:00am the next day at the City Shop. A list of items will be created after the meeting.

8) **Sumpter Valley Blue Mountain Snowmobile Club-** The SVBMSC did provide insurance and the indemnity agreement. So, everything is in order to move forward for the snowmobile races this weekend.

9) **Museum Mural-** The walls that are being painted have plaster on them. Ms. Lake presented pictures of what is going to be painted. Painting will begin Monday with Councils approval. **MSP: To paint the museum walls as presented with the two photos. Councilor Demaris/Councilor Wise. All members present passed unanimously.**

CITY OF SUMPTER
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FEBRUARY 9, 2021 4:00pm

10) **Flea Market Roundtable-** Ms. Lake addressed Council regarding the roundtable that is set for February 25th at 5:30pm. Items to be discussed will be: marketing, sponsorship, promotions, funding and review of past flea markets. She is going to assist in putting it together, however she doesn't want to head the entire program. It will be a quick meeting. Councilor Leuenberger asked if accountings will be discussed. The answer was, yes, Ms. Lake will be having a discussion with Mr. Gaslin about accounting. Ms. Lake said they are looking into a flea market website.
11) **Sisul Engineering-**
    a) Discussion regarding the route of the sprinkler lines took place. The new owners of the property need to be contacted to see if they will grant a new easement. This subject was tabled until the new property owners can be contacted.
    b) Councilor Briscoe said the location of the current pump needs changed due to overhead powerlines.
12) **HECO-** The Council talked about the alternatives presented to them by HECO. Councilor Leuenberger asked what the purpose of the generator is. The answer was it is there in case of a power outage to treat the water and pump it to the upper tank. **MSP: To accept the hybrid alternative from HECO with the understanding to look, for with their help to obtain a grant. Councilor Demaris/Councilor Wise. All members present passed unanimously.**
13) **Fair Grounds Wedding-** Ms. Clark is okay with only one support vehicle being at the grounds overnight. In regards to alcohol being served, it is a bring your own drink event. **MSP: To proceed and let Clark's hold their wedding. Councilor Demaris/Councilor Wise. All members present passed unanimously.**
14) **RFP for City Attorney-** The Mayor is still working on that.
15) **Resolution 388-21, City Account Signers-** Removing Mick Allen and adding Charlie Briscoe as signers. **MSP: Pass Resolution 388-21. Councilor Leuenberger/Councilor Demaris. All members present passed unanimously.**
16) **City Building Use Inventory-** Councilor Demaris is still working on that. She will have an update at the next council meeting.
17) **ATV Workshop-** There has been a lot of effort put in and Council would like to thank everyone that has put time in on the subject. At this point we are going to leave things as they are. With the use of the highway and the snowmobile route in place, at this point Council is going to end this discussion for now. A workshop will be scheduled at the next meeting regarding the ATV Ordinance.
18) **Woodley Lawsuit- To give Mr. Stump authority to go ahead and pursue the course of action discussed during the Executive Session today. Councilor Leuenberger/Councilor Wise. All members present passed unanimously.**
19) **City Electronic Use Policy-** Resolution 389-21. **MSP: To accept Resolution 389-21 the City Electronic User Policy. Councilor Demaris/Councilor Leuenberger. All members present passed unanimously.**

CITY OF SUMPTER
COUNCIL MEETING
FEBRUARY 9, 2021 4:00pm

20) Councilor Leuenberger-

a) Councilor Leuenberger asked if the City has an ordinance for speed limit for ATV's and snowmobiles. Councilor Wise said there are speed limit signs up but she wasn't sure who put them up. Councilor Leuenberger would like to see an ordinance for ATV's and snowmobiles that would possibly include a fine for speeding.

b) Councilor Leuenberger asked what was up with the Museum MOU. Councilor Demaris said that the MOU for the Museum and Wright house needs updated. A workshop was set for February 22, 2021 at 3:00pm.

c) Councilor Leuenberger asked questions about late fee interest on water and sewer bills. He wanted to know when the interest starts being charged. The answer from Mr. Gaslin was, bills are due on the 25th day of the month and late fee starts being charged on the 26th day of the month. Councilor Leuenberger then asked if the City is subject to Reg Z. The answer was no.

21) Public Comment-

a) Mrs. Patterson suggested water and sewer bills be emailed to save the City money in postage. Mr. Gaslin said that is possible and we will get that information to customers.

b) St Stephens Episcopal Church Water Bill. The community has come together to cover the water bill, at this time it is sixty-four dollars short of their goal of covering the bill for one year.

c) Councilor Briscoe suggested the City look into credit/debit cards for customers to be able to pay their water and sewer bills. The City Recorder was asked to look into it.

22) Adjournment

a) **5:46pm MSP: To adjourn meeting. Councilor Demaris/Councilor Briscoe. All present approved unanimously.**

Approved by the City Council this 23rd day of February, 2021

Approved: _____

Attested: _____

ReNae Cameron, City Recorder

CITY OF SUMPTER
COUNCIL MEETING
FEBRUARY 23, 2021 4:00pm

1. CALL TO ORDER — 4:05PM
    a. PLEDGE OF ALLEGIANCE
    b. MEMBERS IN ATTENDANCE —Mayor Lucas, Councilor Wise, Councilor Briscoe, Councilor Leuenberger and Councilor Demaris.
    c. VISITORS- Mike Bogart, Toni Thompson, Skip Duffin, Jennifer Lake, Rebecca Patterson, Jon Patterson, Al Jones, and Kurt Clarke.
2. Approve Minutes
    a. **MSP: To accept the February 9, 2021 minutes as presented. Councilor Demaris/Councilor Briscoe. All members voted and approved unanimously.**
3. Pay Bills
    a. OTEC and Museum snow removal. **MSP: To pay the bills as presented. Councilor Wise/Councilor Demaris. All members voted and passed unanimously.**
4. City Attorney RFP
    a. Workshop was scheduled for 3/1/2021 at 3:00pm.
5. Use of City Buildings
    a. The Mayor said the City now has a list of properties and now we need a list of buildings and their uses. Discussion about the Sumpter Volunteer group took place. Workshop with the Volunteer group will be set at a later date.
    b. A workshop will be set for City Building use, after a workshop with the Sumpter Volunteer group.
6. Museum and Wright House Workshop Update
    a. After the workshop the City has a good idea how to move forward on the Wright house and the lease needs updated. This will include the Sumpter Valley Volunteer board. A workshop needs set for that.
    b. The Museum needs an updated memorandum of understanding.
7. John Day Snowmobile Club
    a. Mike Bogart addressed an issue with ambulances needing to be at all races. He also cleared up some confusion and said all forms will be filled out again if the Council decides to let John Day host another race.
    b. John Day Snowmobile Club wants to host a two-day race March 13 and 14, 2021. They hope to bring in a big sponsor and booths. There is plenty of room to spread out and Mr. Simonson will let JDSC clear more ground for parking, if needed. There were ninety-two entries at the last race. People came from other states to race here in Sumpter.
    c. The Mayor asked if anyone would be staying overnight due to the Grounds only being able to be used for day use. JDSC said there was one that stayed overnight last time.
    d. JDSC said this may work into two races next year depending on money. The price for insurance is a lot, so as long as there is participation, JDSC can afford to host more races.

e. The Mayor brought up electrical needs and how much power would be needed. JDSC said they may have a crockpot that may need plugged in. Discussion ensued about electricity. Kurt Clarke and Jennifer Lake offered to pay twenty dollars each to cover the price of power. **MSP: To let them have it, provided Kurt and Jennifer give the City twenty dollars each, and they can have it this time. Councilor Leuenberger/Councilor Demaris. All members voted and passed unanimously.**

8. City Website and Online Payments
    a. The City Recorder presented information about MuniciPay for online bill pay, domain name, email account and website. MuniciPay is free to the City. Two options for domain provider and two options for web host was provided. Councilor Briscoe asked if it was possible to use this as a mass communication with the city as well. The answer was yes, mass text and email can be sent out as a public service. Council discussed the options and how payments would be made. Councilor Leuenberger asked if the City Recorder had checked with Blue Mountain Community College to see if they offer web services. Council wanted Mr. Gaslin's opinion. This subject was tabled until next meeting.
9. Public Comment
    a. Kurt Clarke addressed Council regarding the City siren. He would like to test the siren at the Volunteer Fire Department Meetings, the 1st and 3rd Tuesdays each month at 6:30pm. Everyone talked about times to blow the siren. He is requesting that when people hear it, they step out their door and look around to insure it is just a test. Information will go out in the water bill reminding everyone about siren test times.
    b. Councilor Leuenberger asked how many ATM's are in town and maybe the City should consider putting an ATM in City Hall to make some money.
10. Adjournment:
    a. **5:13 PM MSP: To adjourn meeting. Councilor Briscoe/Councilor Demaris. All present approved unanimously.**

Attested: ReNae Cameron

ReNae Cameron, City Recorder

Approved by the City Council this 9th day of March, 2021

CITY OF SUMPTER
COUNCIL MEETING
MARCH 9, 2021 4:00pm

1) **CALL TO ORDER – 4:01pm**
   a) **PLEDGE OF ALLEGIANCE**
   b) **MEMBERS IN ATTENDANCE** –Mayor Lucas, Councilor Wise, Councilor Briscoe, Councilor Demaris and Councilor Leuenberger.
   c) **VISITORS-** Rebecca Patterson, Jon Patterson, Mike Ballard, Kimberly Ballard, Skip Duffin, Toni Thompson, John Young, Dale Erickson and Kurt Clarke.
2) **Approve Minutes**
   a) **MSP: To approve the City Council meeting minutes for, February 23, 2021. Councilor Demaris/Councilor Wise. All members present passed unanimously.**
3) **Fire Department- Kurt Clarke**
   a) There have been some medical calls and one potential fire. The fire department has been responding to calls and keeping up with training.
   b) There is a recruitment night scheduled for April 6, 2021 at 6:30. It will be held at the Community Center. Powder River will be involved as well. Anyone interested in becoming a member of either fire department will get a piece or two of pizza.
   c) The fire department is also looking for donations of life vests and snowshoes in good working order. Kurt asked for this request to be sent out in next months water bill. The City Recorder will write something up to be added to the bill.
   d) Kurt asked if the city reader board could be moved to the McEwen Church to advertise for the recruiting event. Council said the reader board needs to remain in city limits.
   e) There are a couple grants coming up that are 100% pay back. Kurt asked for approval to apply for those grants, they are a reimbursement grant. The grant may be used for air tanks, snowshoes and life vests. The Mayor asked Kurt to put together a wish list and pricing and bring that information back to Council.
   f) Kurt also asked if the City would pay for first responder cards for all fire volunteers. The cost to the City would be eight dollars per card. **MSP: To pay for the Fire Departments First Responder ID cards. Councilor Briscoe/Councilor Demaris. All members present passed unanimously.**
4) **Planning- John Young**
   a) The Planning Commission has been working on check lists to process zoning applications. All zones with the exception of the CR Zone have been completed. The check lists will accompany applications when recommendations are presented to the Council.
   b) The Zoning Ordinance is also being looked over to recommend changes to the Council.
   c) The Planning Commission Ordinance is also being looked over and updates will be recommended to the Council.
   d) There have been no new zoning applications. When one does come in, that is when the practical application of the new check lists will be tested.
5) **Public Works- Mayor Lucas**
   a) There have been a couple interceptor tanks pumped this last month.
   b) Cary Clarke cleared the snow going to the McCulley Creek water intake. There were drifts in places that were seven to eight feet high. The City would like to thank him for getting to it as quickly as he did. The City Guys will be having to go up there quite a few times day and night to ensure the intakes are clear and the water is still flowing properly into the City.

CITY OF SUMPTER
COUNCIL MEETING
MARCH 9, 2021 4:00pm

6) Pay Bills-

a) The Water Consumer Confidence report is coming due. Box R labs will provide this service for the cost of one hundred ninety dollars.

b) Mr. Gaslin gave current account information and gave a brief overview of the bills. As directed, he is only paying five thousand dollars per month on the Buckley Law bill.

c) The City has been receiving statements regarding unemployment. The statements stated that the City may or may not be responsible for repayment. So, Mr. Gaslin did not pay them. At this time CIS has now sent an invoice in the amount of twenty-eight thousand dollars. Mr. Gaslin paid five thousand dollars of this invoice, if the Council would like him to pay more, he will do that.

d) Councilor Demaris asked if the Clarke Construction bill was for two years, the answer was, yes. She then asked how old the Leland Myers bill was, the answer was, it is from 2019.

e) Councilor Leuenberger asked if the snow removal should have gone out for RFP. The Mayor said it was considered an emergency situation with the spring runoff. Clarke Construction has equipment large enough to do the job. Councilor Briscoe said he could do it with his equipment, however it would be a conflict of interest. Councilor Leuenberger said Councilor Briscoe could participate in the bidding process as long as he declared it a conflict of interest and didn't participate in any discussion or voting. Discussion continued about putting it out for RFP and the cost of having the snow removed. In the future the City will be requesting bids in advance for snow removal.

f) Councilor Demaris said she is concerned about the Buckley Law bill, because in an executive session, the Council asked Mr. Stump to not talk to anybody about legal cases the City was doing. Looking at the bill, there were citizens who contacted Mr. Stump causing a large fee to be charged to the City. She felt this was inappropriate and defiantly an over step on the citizen's part. She feels that a citizen should not be involved in a City lawsuit. Councilor Leuenberger said that Mr. Stump should have told the citizen that he doesn't have the authorization to talk to them. He then said he talked to Mr. Stump and knows why the calls were made (and doesn't think that was billed for) and this was information very salient to the Woodley lawsuit. Councilor Demaris then asked why this wasn't presented to the Council for approval? Mayor Lucas said this was presented to the Council but not all the information had been presented. In the discussion that ensued between Mayor Lucas and the citizen, Mayor Lucas made reference that the information needed to be given to the City attorney. The Mayor thinks, that lacking clarification on his part, that the citizen felt they had permission to contact Mr. Stump. Also, the citizen told Mr. Stump they had permission to provide this information. The Mayor has since contacted Mr. Stump and the bill will be reduced due to lack of communication. The Mayor reiterated to Mr. Stump that he isn't to speak with anyone regarding the City without verifying the City's approval. The Mayor said he will take some of the responsibility for not giving more direct guidance to the citizen and would like to thank the citizen for all their work.

g) Mayor Lucas then told the Council that Mr. Woodley has accepted the City's terms, so the case should be coming to a close.

h) The Mayor also said that Mr. Stump would be giving the City other discounts on the bill.

i) **MSP: To pay the bills as stated with the partial payment of five thousand dollars to unemployment. Councilor Briscoe/Councilor Leuenberger. All members present passed unanimously.**

7) Flea Market

a) A workshop for March 18th at 4:00pm was set and the Volunteers are asked to attend.

8) RFP-City Attorney

a) Work was done on the RFP during todays workshop and a new draft needs presented.

9) City Web Site and Online Bill Pay

a) The City Recorder presented more information about a possible city web site. Discussion took place about pricing and options. The City Recorder had asked Mark Luker for his opinion and he liked the option, she would like to be able to use Mr. Luker as an advisor since he has worked on other web pages in the city. **MSP: To accept the Immense Impact with Martins suggestion that we check with the web site so we will own all intellectual and proprietary rights to the web site. Councilor Demaris/Councilor Wise. All members present passed unanimously. MSP: To request service with Municipay that will tie to Municipal Impact web site. Councilor Wise/ Councilor Demaris. All members present passed unanimously.**

10) Snowmobile Races

a) The City has all the insurance paperwork and the indemnity forms and the application is up to date. Volunteers will be doing a food booth this weekend.

11) Councilor Briscoe

a) Said the Council missed a City signer when they updated signers, that the City Clerk was supposed to be a signer according to the City Charter.

b) Asked why the City employees have been employed for almost a year and there are no employee files. Mayor Lucas said there is one on Geoff and not on Tim.

12) Public Comment

a) Toni Thompson asked why the Public Works Department doesn't give updates at the meetings. She also wanted to know where the guys are on becoming certified in water and sewer. The Mayor said that Levi comes up once a month to meet with the guys and Geoff is putting his hours in on water and Tim is doing the sewer. Once they each get certified they will switch and get certified on the other. He also said that they guys have to get two thousand some hours in on water and a thousand some on sewer to do it, so it is a year long process and it's getting there but that is why we have Levi, because we don't have a certified signer but that is the program.

13) Adjournment

a) **5:02pm MSP: To adjourn meeting. Councilor Leuenberger/Councilor Demaris. All present approved unanimously.**

Approved by the City Council this 13th day of April, 2021

Approved: _____

Attested: _____

ReNae Cameron, City Recorder

CITY OF SUMPTER
COUNCIL MEETING
MARCH 23, 2021 4:00pm

1. CALL TO ORDER — 4:02PM
   a. PLEDGE OF ALLEGIANCE
   b. MEMBERS IN ATTENDANCE —Mayor Lucas, Councilor Wise, Councilor Briscoe, Councilor Leuenberger and Councilor Demaris.
   c. VISITORS- Toni Thompson, Rebecca Patterson, Jon Patterson, John Young, Skip Duffin, Kelly & Heather Wilson, and Sharon Kyllo.
2. Approve Minutes
   a. **MSP: To accept the March 9, 2021 minutes as written. Councilor Demaris/Councilor Briscoe. All members voted and approved unanimously.**
3. Pay Bills
   a. OTEC Bill. A question was asked, how much do the street lights cost and are people calling in when they aren't working. The City Recorder said that people have been calling in and giving a pole number or a location of the pole and the guys get the number off the pole and call it in. **MSP: To pay OTEC bill as presented. Councilor Wise/Councilor Demaris. All members voted and passed unanimously.**
   b. Councilor Demaris negotiated the Century Link bill and it will reduce by four hundred twenty dollars and sixty cents per year. The fax machine was reduced from forty dollars to thirty dollars. If we don't need a fax machine the bill could be even less. Councilor Demaris said she could call again next year and negotiate again. Discussion about the fax machine took place. Everything was switched over to email so a fax machine isn't really needed by the City anymore. There is one at the library and at the Gold Post if someone needs to fax in town. **MSP: Move to get rid of it. Councilor Leuenberger/Councilor Wise. All members voted and passed unanimously.**
   c. Sumpter Valley Community Volunteer Invoice. The Mayor said the last invoice was different than this one. He then said it is a matter of policy that the City should have the record of applications and a file here in City Hall and that the volunteers should keep a copy, so we are all on the same page. He then said it is going to take some examination before we come to an agreement on the amount. The Mayor asked John Young if that is something the Volunteers can provide. John Young said he is sure Nancy Myers can provide that information. Councilor Wise will be contacting Nancy for the information.
   d. Flea market refund request. A vender requested a refund of last year's payment in the amount of one hundred forty-five dollars. They are no longer able to come up this year. Councilor Leuenberger asked about the electricity. He was told that the vender wanted to use power and was charged for it. **MSP: To refund the reservation fee. Councilor Leuenberger/Councilor Wise. All members present passed unanimously.**

CITY OF SUMPTER
COUNCIL MEETING
MARCH 23, 2021 4:00pm

4. Public Works – Tim Jacobson
    a. The guys are busy making sure the screens at McCully creek are staying clean. They will have to be going up more often as the snow starts to run off.
    b. There is a leak in the system somewhere. It is about forty to fifty gallons per minute. The guys have been looking for it, they are asking everyone to keep an eye out and let the City know if they find something that may be the leak. It could be in someone's house or under the snow. They are having to turn up the water coming in, this is pushing the contact time, it is still in compliance at this time. The sooner we can find the leak the better.
5. Fire Department – John Young
    a. No activity, just training.
    b. Recruiting event with Powder River, April 6th at 6:30, it will be held at the Community Center. Free pizza and maybe lasagna will be provided.
6. Planning – John Young
    a. He has the first rewrite of the planning ordinance.
7. Old Business
    a. City Attorney RFP. **MSP: To accept the RFP as presented. Councilor Demaris/Councilor Wise. All members present passed unanimously. MSP: To send the RFP to Wyatt Baum, Byler/Rew, Dan Van Thiel, and LOC. Councilor Demaris/Council Leuenberger. All passed unanimously.**
    b. ATV Ordinance. Discussion about the ATV Ordinance took place. Flags on the ATV's was discussed. The flag portion was removed from the ordinance. Twenty miles per hour speed limit was talked about. It will take a feasibility study to change the speed limit any lower that twenty miles per hour. Councilor Wise asked about helmets on city roads. It was determined that wearing helmets is a state law. **MSP: To accept Ordinance 2021-1, Sumpter's ATV ordinance, with the exception of taking out section five number four, dealing with the flags. Councilor Demaris/Councilor Wise. MSP: To send ordinance 2021-1 to LOC for review. Councilor Leuenberger/Councilor Demaris.**
    c. Use of City buildings. The Mayor tabled the subject for another day.
8. Workshops
    a. Workshop for Museum and Wright House. John Young asked why a workshop needs set. The Mayor said the properties need new evaluations of current standing and options for the buildings. Council would like to work on the direction going forward and a timeframe. John Young said the City hasn't invoiced for the one-dollar lease agreement for the Wright House. The Mayor said the lease agreement is all part of what the Council wants to talk about during the workshop. Workshop was set for April 1, 2021 at 4:00pm.
    b. Flea Markets are still being worked on. The merchants will be meeting on Friday. They will present their information at the next workshop. Workshop was set for March 30, 2021 at 4:00pm.
    c. After the workshop the City has a good idea how to move forward on the Wright house and the lease needs updated. This will include the Sumpter Valley Volunteer board. A workshop needs set for that.
    d. The Museum needs an updated memorandum of understanding.

CITY OF SUMPTER
COUNCIL MEETING
MARCH 23, 2021 4:00pm

9. City Website and Online Bill Pay
    a. The website is up and running. The new website is cityofsumpteror.com. Online bill pay is still a couple weeks out.
10. New Business
    a. Signers on Local Lines of Credit. All local credit accounts need to have authorized user names updated. The Mayor asked the City Recorder to provide him with a list of venders and he will call and update the names.
    b. Budget Committee is looking for volunteers to work on the City budget. There are five members needed to fill the committee. Anyone interested, please give written request to City Hall.
11. Public Comment
    a. Mike Bogart asked what the intention for the flea market is. Will it be in town, at the Grounds or both. The answer was the Council is still deciding. The Council wants to do what is best for everyone in town. The Mayor said the city needs to be able to remain in the black while paying for the markets, ideas are welcome.
    b. John Young asked about the ATV Ordinance, does it pertain to Mill Street (Highway). The answer was no, that is state highway.
    c. Kelly Wilson wants to put a 5th wheel on his property and then move it to another property. He asked if he needed a conditional use permit? The answer was yes, a conditional use permit is required. Conversation ensued regarding conditional use permits. Another question was, can a person live in a camper year-round? The answer was discussed with many different answers. The ordinance will be looked at. The discussion then turned to tiny houses. The Mayor said the city hasn't had to deal with that yet and that ordinances need to be looked at and updated.

12. Adjournment:
    a. **5:22 PM MSP: To adjourn meeting. Councilor Leuenberger/Councilor Briscoe. All present approved unanimously.**

Attested: ReNae L Cameron

ReNae Cameron, City Recorder

Approved by the City Council this 13th day of April, 2021

Taylor Lucas

CITY OF SUMPTER
SPECIAL SESSION
MARCH 30, 2021

1) Call to Order at 4:48PM
   a) Members present: Mayor Lucas, Councilor Wise, Councilor Briscoe, Councilor Demaris, and Councilor Leuenberger.
   b) Visitors- Skip Duffin, Rebecca Patterson, Jon Patterson, John Young, Nancy Myers, Jane Leatherman, Toni Thompson, and Theresa Leuenberger.
2) Flea Market-The Mayor opened by asking council members their thoughts about the Memorial Flea Market.
   a) Councilor Wise said she felt the city needs to move forward so that venders and people can make plans and the City should not collect fees until the market begins. All accounting will be run through QuickBooks.
   b) Councilor Briscoe said as long as we follow guidelines and have insurance and Kate Brown doesn't shut us down the City should move forward.
   c) Councilor Demaris said she is all for moving forward. She talked about getting facemasks for venders to use. She feels that the city will be overrun regardless. All registration will take place at the fair grounds and processed through QuickBooks. Then said it depends on Kate Brown too.
   d) Councilor Leuenberger said he is against having the markets for several reasons; the city hasn't had good history of keeping track of money, he said he is reluctant with the new systems in place. He also said that the City can't afford to do this. The merchants are too busy with other flea market things. He asked what the City gets out of it besides debt? He doesn't trust the past bookkeeping. He talked about other fees like dust abatement. No one has come up with any good numbers to see if the City can make money. He said the City has other debts and responsibilities that need to be met, and if they aren't then the City is liable and the City can't afford it. He said he will not put his name on having a flea market, especially since we don't even know if we are going to be allowed to have one. There are more pressing issues that need to be met first. The merchants are the only ones who benefit from this, if they want to have it, let them do it. Councilor Leuenberger isn't against doing something different, if it makes money, he didn't have any ideas off the top of his head. So, he would vote no.
   e) Discussion about books and accounting for this market followed. Councilor Briscoe said this market will be the guinea pig to see if the City can make money going forward. If the City really wants to know if it can make money, this is the market to test it with.
   f) More discussion about venders that have already registered for the market and how much they pay for spots took place.
   g) The Mayor said the issues at hand are; is the City going to be opening up its facilities for the flea market or are we going to participate or not participate like we did last year for Memorial Day.
   h) Councilor Leuenberger asked for numbers again.
   i) The Mayor said he was putting a list of expenses together. The Mayor said it will be an educated guess with the numbers he is putting together. He said going forward the numbers will be accurate. The Mayor shared concerns about COVID and residents in town.
   j) Councilor Leuenberger said the City can't afford to lose money and this needs to be run like a business.
   k) More discussion about the expenses and how they are calculated took place.

l) Councilor Leuenberger said that the City needs to get things in order before they go off on a jaunt and that his vote isn't needed to move forward and the Council knows how he is going to vote. His vote will be, no.

m) Councilor Demaris said she is going with what the insurance company said. That the City is fine as long as we follow the COVID guidelines. These same guidelines are being followed around the state. However, if Kate changes the guidelines, we would have to follow those.

n) The Mayor said that citizens come first and the merchants come second. He asked for a motion regarding the City's participation in the flea market.

o) **Motion: Don't have one and let the people do what they want. Councilor Leuenberger/No Second.**

p) Councilor Briscoe added if the list of expenses gets put together there is still no way of knowing if the City will make money. The Mayor agreed, it would be an educated guess.

q) Councilor Leuenberger offered a homily; This is kind of like Wish in one hand and sh!* in the other and see which fills up first. That's where we are at.

r) Councilor Demaris said we are playing the what if game. What if we make money, what if we don't? We have never had any of the figures run totally through the City and everything controlled by the City.

s) Discussion about finances and educated decisions took place.

t) The Mayor said he is busy and he would have numbers ready by the next meeting on April 13th. Councilor Demaris asked the Mayor to delegate some of the work to the other Council Members.

u) More discussion about cost and income ensued.

v) The Mayor said if there isn't a motion made then it will be tabled until the next council meeting.

w) **MSP: To have it with guidelines and Kate Brown saying we can. At the Fair Grounds in full participation. Councilor Briscoe/Councilor Demaris. Yea, Councilor Wise, Councilor Briscoe, Councilor Demaris. Nay, Councilor Leuenberger, Mayor Lucas. Motion passes 3:2.**

3) Woodley Lawsuit

a) Mr. Woodley gave Councilor Demaris some documentation before the Executive Session. The Council looked at the changes, did not agree with them and gave the documentation back to Mr. Woodley. The settlement has not changed. Discussion about the lawsuit ensued.

b) Motion: To accept the agreement as corrected by Mr. Stump. Councilor Wise/Councilor Demaris. No vote. Councilor Wise retracted motion.

c) Woodley Lawsuit tabled, pending update from Mr. Stump.

4) Adjournment 5:43PM

a) **MSP: To adjourn the meeting. Councilor Briscoe/Councilor Demaris. All present passed unanimously**.

Approved by the City Council this 13th day of April, 2021

Approved: Greg Lucas

Attested: ReNae Y Cameron

ReNae Cameron, City Recorder